

Coolidge ISD
147901

COMMUNITY RELATIONS:
SCHOOL VOLUNTEER PROGRAM

GKG
(LEGAL)

The District shall develop a volunteer program. In developing the program, the District shall consider volunteers a resource that requires advance planning and preparation for effective use. If practicable, the District shall include volunteers in addition to paid staff in planning the implementation of the program. *Gov't Code 2109.003* [See DC (LEGAL) regarding criminal history record check]

A volunteer program shall include:

PROGRAM
REQUIREMENTS AND
GUIDELINES

1. An effective training program for paid staff and prospective volunteers.
2. The use of paid staff to plan and implement the volunteer program.
3. An evaluation mechanism to assess the performance of volunteers, the cooperation of paid staff with the volunteers, and the overall volunteer program.
4. Follow-up studies to ensure the effectiveness of the program.

Gov't Code 2109.004(a)

A volunteer program may:

1. Establish a program to reimburse volunteers for actual and necessary expenses incurred in the performance of volunteer services.
2. Establish an insurance program to protect volunteers in the performance of volunteer services.
3. Cooperate with private organizations that provide services similar to those provided by the District.
4. Purchase engraved certificates, plaques, pins, and/or other awards of a similar nature that do not exceed \$75 per person in value to recognize special achievement and outstanding service of volunteers.

Gov't Code 2109.004(b)

A volunteer who is serving as a direct service volunteer in the District is immune from civil liability to the same extent as a District employee under Education Code 22.051. A "volunteer" is a person rendering services for or on behalf of the District on District premises or at a school-sponsored or school-related activity on or off school property who does not receive compensation in excess of reimbursement for expenses. *Education Code 22.053*

VOLUNTEER
IMMUNITY

Coolidge ISD
147901

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GKG
(LOCAL)

PURPOSE

Volunteers may be used in the schools to relieve teachers of routine and clerical matters so they may increase their effectiveness in instruction. In some cases the volunteers will supplement the teacher's work through the volunteer's special resources.

QUALIFICATIONS

Since volunteers' qualifications vary with the needs of individual schools, the Superintendent shall establish guidelines to ensure they are placed in areas they can serve best.

AUTHORITY

Volunteers in the school shall work directly under the supervision of the principal in whose building they are assigned, in accordance with approved procedures.

CRIMINAL HISTORY
RECORD CHECK

The District shall obtain the criminal history record of prospective school volunteers. The District shall inform volunteers when their services are to begin.

DATE ISSUED: 10/23/1995

IDU-43-98

GKG(LOCAL)-A

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