

CRIMINAL HISTORY RECORD INFORMATION REQUEST

Confidential

The Coolidge Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

Please print.

Name Last First Middle
Social Security Number Date of birth

Driver's License State and Number

Mailing Address Street City State Zip

Sex: Male Female Ethnicity: Black White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used solely for the purpose of obtaining criminal history record information.

Signature

Date

This form will be removed from the application and filed separately in the HR office.

EXHIBIT A

APPLICATION FOR VOLUNTEERS

Please complete the following information.

1. Name _____
Address _____
Telephone _____
2. What days of the week would you be available to work: (please circle) M T W Th F
3. Number of hours you can contribute to volunteer work weekly _____
4. What kind of volunteer work would you prefer? _____

5. Background and experience
Education _____
Special Skills _____
Experience _____
6. Please provide us with the names, addresses, and telephone numbers of three references we may contact, or provide us with letters of reference from the persons listed.
 1. _____
 2. _____
 3. _____

I understand that the District may conduct a criminal history record check, and I have completed the addendum to provide the information needed to conduct such a check.

Signature

COMMUNITY RELATIONS:
SCHOOL VOLUNTEER PROGRAM

GKG
(EXHIBIT)

EXHIBIT C

APPROVAL OF VOLUNTEERS

This is to verify that _____ (*volunteer's name*) is eligible for assignment as a volunteer. I have provided (*him*)(*her*) with an orientation to the procedures of the campus.

Date interviewed _____

Comments _____

Assignment _____

Principal's Signature

Date

Superintendent's Signature

Date

RECEIVED
MAY - 5 1999

